

Elementary Spanish I

SPAN-1001

Fall 2020 Sections 01, 02, 12 3 Credits 08/12/2020 to 12/05/2020 Modified 08/04/2020

Description

Introduction to listening, speaking, reading and writing in Spanish and to the culture of Spanish-speaking regions.

Requisites

Prerequisites:

Corequisites:

Contact Information

Professor: Dr. Jeffrey Zamostny

Email: jzamostn@westga.edu

Office: Cobb Hall 103

Feel free to call me Dr. Zamostny or Dr. Z!

You can reach me most easily via email. Please email my westga.edu address from your my.westga.edu address. I do not regularly check emails sent over CourseDen. When emailing me, please include a greeting (for example, Hola, Dr. Zamostny), your name and section number (SPAN 1001-01, 02 or 12), and your message. Please use professional language including capitalization and punctuation.

I make every effort to respond to professional, respectful emails within 48 hours, and often much sooner.

Office Hours

Monday, Wednesday, 3:30 PM to 4:30 PM, Cobb Hall 103

(Face-to-face)

Tuesday, Thursday, 12:30 PM to 1:30 PM, Cobb Hall 103

(Face-to-Face)

Friday, 10:30 AM to 11:30 AM, Online via Collaborate Ultra in CourseDen

By appointment in person, By appointment via Google Meet (email jzamostn@westga.edu for an appointment)

Meeting Times

Section 01

Monday, Wednesday, 12:30 PM to 1:45 PM, Humanities 229

Section 02

Section 12

Tuesday, Thursday, 2:00 PM to 3:15 PM, Humanities 229

Materials

Textbook

SPAN 1001 uses the UWG SPAN 1001 Textbook. This is an in-house, open-access textbook created by professors at the University of West Georgia with the aid of a grant from Affordable Learning Georgia. The textbook is available as a navigable PDF under the Content tab in CourseDen.

We will make extensive use of the textbook throughout the course. I strongly recommend that you print out the textbook at the beginning of the semester, or that you print out the relevant pages as we move through the course. You may print the textbook however you see fit. Print Services at UWG (previously called Pub & Print) offers several options for gaining access to a printed copy of the textbook.

In order to purchase a printed copy of the textbook from Print Services:

(1) Email Print Services at printservices@westga.edu. Print Services will be taking orders by two deadlines: **Monday, August 17** and **Friday, August 28**. In your email, indicate:

(a) that you wish to purchase a printed copy of the textbook for SPAN 1001

(b) your 917 number

(c) the format in which you wish to purchase your print copy. You may choose from the options below. *****Important Note:** Prices do not include tax. Ordering after the deadlines may incur an added fee and will result in a wait time of approximately two business days. Prices are subject to change and will be confirmed by Print Services.

\$16.00 Package #1: black & white, 3-hole punched, no covers

\$20.00 Package #2: black & white, spiral bound, no covers

\$25.50 Package #3: black & white, spiral bound, protective covers

\$30.00 Package #4: color, 3-hole punched, no covers

\$35.00 Package #5: color, spiral bound, no covers

\$40.50 Package #6: color, spiral bound, protective covers

Print Services will notify you when your order is ready. If you choose to print using this option, you or a representative will need to pick up and pay for your order in person at Print Services on the UWG Carrollton campus.

CourseDen Materials

I will make videos, activities, assignments, exams, etc. available on CourseDen throughout the semester. Per the section on Institutional Policies/COVID-19 below, you must "mak[e] plans for internet access at whatever location participation may occur."

To use the materials on CourseDen, you minimally need to be able to access the internet, open a PDF file (the textbook), play videos within CourseDen from YouTube and Video Note, complete online activities using the Quizzes feature of CourseDen, and upload brief videos and/or voice recordings to CourseDen. I will provide or refer you to technical support as necessary. Please take advantage of the [UWG Knowledge Base \(https://uwgonline.service-now.com/kb/?id=kb_home\)](https://uwgonline.service-now.com/kb/?id=kb_home) in CourseDen.

Outcomes

SPAN 1001 fulfills the learning outcomes of UWG's Core Areas B and C. Upon successful completion of the course, you will demonstrate the ability to:

- Adapt written and oral communication to specific rhetorical purposes and audiences.
- Identify, evaluate, and use information, language, or technology appropriate to a specific purpose.

- Demonstrate knowledge of the foundational concepts of artistic, intellectual, or literary achievement, adapting written communication to specific purposes and audiences.
- Recognize and make informed judgments about the fine, literary, or performing arts from various cultures.

Additionally, the course is based in part on the following National Standards for Foreign Language Learning:

Standard 1.1: Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions

Standard 1.2: Students understand and interpret written and spoken language on a variety of topics

Standard 4.1: Students demonstrate understanding of the nature of language through comparisons of Spanish and English

Upon successful completion of the course, you will achieve the following competencies in Spanish:

- Recognize vocabulary pertaining to self, university life, technology and family
- Provide and obtain basic information about events that happen, are happening, and will happen, using the appropriate vocabulary and grammar
- Read and extract meaning from texts written in Spanish containing level-appropriate vocabulary
- Produce written content that reflect the themes covered in class using level-appropriate grammar and vocabulary
- Derive meaning from auditory context
- Demonstrate proper pronunciation and intonation
- Describe self and others
- Use basic courtesy expressions
- Describe daily routines
- Express likes and dislikes
- Negotiate elements of time
- Identify geographical areas and customs of the Spanish-speaking world

✓ Evaluation

Criteria

Type	Weight	Topic	Notes
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Type	Weight	Topic	Notes
Chapter Exams	15% (5% each)	Chapters 1, 2, and 4	<p>The chapter exams will give you the opportunity to demonstrate the knowledge and skills you have developed in each chapter. The exams will focus primarily on the material from the indicated chapters. However, language learning is a cumulative process, so there will necessarily be some cumulative elements.</p> <p>I will provide study tips and practice materials for the chapter exams and the midterm and final exams described below. However, consistent, ongoing engagement with the material in the chapters is the key to succeeding on exams in this course.</p> <p>You will complete the chapter exams online via CourseDen. You will be able to access each exam during a 48-hour period. Once you begin each exam, you will have a maximum of 75 minutes to complete it prior to the close of the exam window. Do not begin an exam unless you plan to complete it at that time.</p> <p>I will not accept any late exams except under rare and unusual circumstances as determined by me. Please contact me immediately if you need an exam to be reopened or you need to take an exam at an alternate date. I will grant such requests in rare and unusual circumstances, which will typically be accompanied by medical or legal documentation.</p> <p>For the chapter exams, midterm exam, and final exam, the following non-exhaustive list of actions constitute cheating and may lead to a grade of 0% on an exam:</p> <ul style="list-style-type: none"> --completing any part of the exam with the help of another person --consulting any materials, including the textbook and online resources --using an online dictionary or translator --using grammatical constructions and other language not covered in SPAN 1001 <p>The exams will be designed to make cheating difficult. However, if I notice signs that you may have cheated, I will request an appointment with you to discuss the exam. Failure to make or keep the appointment will result in a grade of 0% on the exam.</p>
Midterm Exam	10%	Chapters 1-3, cumulative	<p>The midterm exam will give you the opportunity to demonstrate the knowledge and skills that you have developed in Chapters 1-3.</p> <p>You will complete the midterm online via CourseDen. You will be able to access the exam during a 48-hour period. Once you begin the exam, you will have a maximum of 75 minutes to complete it prior to the close of the exam window. Do not begin the exam unless you plan to complete it at that time.</p> <p>I will not accept any late midterm exams except under rare and unusual circumstances as determined by me. Please contact me immediately if you need the midterm to be reopened or you need to take the exam at an alternate date. I will grant such requests in rare and unusual circumstances, which will typically be accompanied by medical or legal documentation.</p>
Final Exam	15%	Chapters 1-5, cumulative	<p>The final exam will give you the opportunity to demonstrate the knowledge and skills that you have developed throughout the course, in Chapters 1-5.</p> <p>You will complete the final exam online via CourseDen in accordance with University policies as publicized on the Scoop. I will provide detailed instructions for completing the final exam at least one week prior to Final Exams week.</p>

Type	Weight	Topic	Notes
Compositions (2)	20% (10% each)		<p>The compositions will give you the opportunity to demonstrate the written Spanish skills that you have developed at two points in the semester. They will allow you to creatively use the vocabulary and grammar that we have studied.</p> <p>I will provide instructions and practice activities a minimum of one week before each composition. You will not know the exact prompt before the composition, but the practice materials will give you a good sense of what to expect.</p> <p>You will complete the compositions online via CourseDen. You will be able to access the prompt and instructions during a 48-hour period. Once you begin the composition, you will have a maximum of 60 minutes to complete it. Do not begin the composition unless you plan to complete it at that time.</p> <p>I will not accept any late compositions except under rare and unusual circumstances as determined by me. Please contact me immediately if you need the composition to be reopened or you need to complete the composition at an alternate date. I will grant such requests in rare and unusual circumstances, which will typically be accompanied by medical or legal documentation.</p> <p>For the compositions, the following non-exhaustive list of actions constitute cheating and may lead to a grade of 0% on a composition:</p> <ul style="list-style-type: none"> --completing any part of the composition with the help of another person --consulting any materials, including the textbook and online resources --using an online dictionary or translator for all or part of the composition --using grammatical constructions and other language not covered in SPAN 1001 --pre-writing the composition and cutting and pasting it into the CourseDen submission <p>I will be able to see how long you spent writing the composition in CourseDen. I will be suspicious if I see that it took less than 15-20 minutes, minimum. It will be difficult to cheat on the compositions. However, if I notice signs that you may have cheated, I will request an appointment with you to discuss the composition. Failure to make or keep the appointment will result in a grade of 0% on the composition.</p>
Oral Exam	10%		<p>The oral exam will give you the opportunity to demonstrate the Spanish speaking skills that you have developed over the course of the semester.</p> <p>I will provide information regarding the format of the oral exam at least two weeks prior to the exam. I will also provide practice activities at that time.</p>

Type	Weight	Topic	Notes
Online Activities & Oral Practices	30%		<p>You will complete written onlineactivities ("Quizzes") on CourseDen on a regular basis. These activities will provide you with essential practice to reinforce the knowledge and skills that you are developing throughout the course.</p> <p>You will have multiple attempts to complete many of these low-stakes activities. In those cases, only your highest score will be recorded in my grade book. Some online activities allow only one attempt. Please read the instructions carefully before completing each activity.</p> <p>I will make every reasonable effort to establish the due date of activities in CourseDen at least one week before they are due. It is your responsibility to check CourseDen frequently to keep up with due dates.</p> <p>I will not accept any online activities late except under rare and unusual circumstances as determined by me. Please contact me immediately if you need an activity to be reopened or you need to complete an activity at an alternate date. I will grant such requests in rare and unusual circumstances, which will typically be accompanied by medical or legal documentation.</p> <p>NOTE: The online activities are called Quizzes in CourseDen. I am unable to change this label. The online activities are not meant to be quizzes in the traditional sense of that term but rather practice exercises to help you master knowledge and skills.</p> <p>In addition to the online activities, you will complete ten brieforal practices throughout the semester. These oral practices will give you the opportunity to practice and demonstrate your developing speaking skills in Spanish.</p> <p>You will have twooptions for completing each oral practice:</p> <p>(1) you may attend a face-to-face class session and actively participate in one or more spoken exchanges with peers and/or me</p> <p>(2) you may complete an online oral practice with a Video Note or other video recording on CourseDen, following the instructions for each assignment</p> <p>Each oral practice will be worth ten points and will be graded for completion. There will be more than ten opportunities for you to complete oral practices throughout the semester, using either option. Again, you need to complete ten of them in total throughout the semester. You may choose between each option for each oral practice. I will assign your completion grades on CourseDen as you complete the oral practices so that you know how many you have completed at any given time in the semester. It is your responsibility to monitor your progress on CourseDen and to complete all ten oral practices by the end of the semester. Most weeks there will be an opportunity to complete 1-3 oral practices, so plan accordingly and do not wait until the final weeks of the semester to complete all of your oral practice assignments.</p> <p>For the online oral practices, I will not accept any assignment late except under rare and unusual circumstances as determined by me.</p>

Breakdown

Grade	Range	Notes
A	90.0-100%	
B	80.0-89.9%	
C	70.0-79.9%	A grade of C or higher is required to move on to SPAN 1002: Elementary Spanish II.
D	60.0-69.9%	
F	59.9% and below	

Schedule

When	Topic	Notes
Week 1 (August 12-14)	Course Introduction	I reserve the right to modify this tentative schedule to best suit the needs of the class. This schedule is only an outline. A detailed schedule of textbook pages and online activities will be accessible under the Content tab of CourseDen in the course units.
Weeks 1-4 (August 12-September 4)	Capítulo 1: La clase e información personal / Chapter 1: The Class and Exchanging Personal Info	Tuesday, August 18, 11:59 pm: Add/Drop ends Wednesday, August 19: University fee payment deadline Thursday, September 3-Saturday, September 5: Chapter 1 Exam open on CourseDen
Weeks 5-7 (September 7-25)	Capítulo 2: ¿Cómo eres? ¿Qué haces? ¿Qué te gusta? / Chapter 2: What are you like? What do you do? What do you like?	Monday, September 7: Labor Day Thursday, September 24-Saturday, September 26: Chapter 2 Exam open on CourseDen
Weeks 8-10 (September 28-October 16)	Capítulo 3: ¿Cuándo vas a tus clases? / Chapter 3: When do you go to your classes?	Monday, October 5: Last day to withdraw with a grade of W Thursday, October 8-Saturday, October 10: Composition 1 open on CourseDen Thursday, October 15-Saturday, October 17: Midterm Exam open on CourseDen
Weeks 11-13 (October 19-November 6)	Capítulo 4: La tecnología / Chapter 4: Technology	Thursday, November 5-Saturday, November 7: Chapter 4 Exam open on CourseDen
Weeks 14-16 (November 9-27)	Capítulo 5: Familias y profesiones / Chapter 5: Families and professions	Thursday, November 19-Saturday, November 21: Composition 2 open on CourseDen Thursday, November 26-Friday, November 27: Thanksgiving Break
Week 17 (November 30-December 4)	Semana de exámenes finales / Finals week	You will take the final exam remotely via CourseDen. Per the Scoop as of July 29, 2020, final exams are scheduled for: Section 01 (MW 12:30-1:45): Monday, November 30, 11:00 am-1:00 pm Section 02 (TR 3:30-4:45): Thursday, December 3, 2:00 pm-4:00 pm Section 12 (TR 2:00-3:15): Tuesday, December 1, 2:00 pm-4:00 pm

* Course Policies and Resources

Dual Modality Delivery

As of July 29, 2020, Sections 01, 02, and 12 are scheduled to be delivered using the dual modality delivery method. I will offer face-to-face class sessions at the times listed in the section titled Meeting Time above. I will also offer asynchronous online instruction, resources, and assignments on an ongoing basis. Additionally, I will offer synchronous in-person and online office hours for additional help and practice. See the section titled Office Hours above.

You will complete and submit all graded assignments (exams, compositions, oral exam, online activities and exercises) online using CourseDen. The only exception will be oral practices, which can be completed online or through attendance and participation in face-to-face class sessions (see the section above titled Evaluation). It is your responsibility to check CourseDen frequently, engage with all materials posted in CourseDen, and keep up with due dates for online assignments and activities.

Language learning is most effective when you engage with the language frequently and consistently, even for a short time each day (20-30 minutes, for example). For that reason, I strongly recommend that you log in to CourseDen and engage with the material therein no fewer than four times per week.

The face-to-face class sessions will cover some of the same material as the online CourseDen units and are not a substitute for engaging with the units online. The face-to-face sessions will offer an opportunity for spontaneous, real-time interactions that facilitate language learning, particularly in the areas of speaking and listening. Attendance in face-to-face sessions will not be required, but attendance and participation in these sessions counts towards the completion of your oral practices should you so

choose (there is also an online option). See the section above titled Evaluation.

Communication

All online content for our course will be available in CourseDen. I will post important announcements relevant to the entire class on the Announcements page on CourseDen. It is your responsibility to log in to CourseDen frequently and to review any new announcements.

I do not use email within CourseDen. If I need to communicate with you individually or in a small group, I will email you from my westga.edu email address. I will occasionally email the entire class from my westga.edu email address to highlight important announcements. It is your responsibility to check your email regularly. Please see other guidelines regarding communication in the section titled Contact Information above and the section titled Institutional Policies below.

Institutional Policies

Academic Support

Accessibility Services: Students with a documented disability may work with UWG Accessibility Services to receive essential services specific to their disability. All entitlements to accommodations are based on documentation and USG Board of Regents standards. If a student needs course adaptations or accommodations because of a disability or chronic illness, or if he/she needs to make special arrangements in case the building must be evacuated, the student should notify his/her instructor in writing and provide a copy of his/her Student Accommodations Report (SAR), which is available only from Accessibility Services. Faculty cannot offer accommodations without timely receipt of the SAR; further, no retroactive accommodations will be given. For more information, please contact [Accessibility Services \(https://www.westga.edu/student-services/counseling/accessibility-services.php\)](https://www.westga.edu/student-services/counseling/accessibility-services.php).

Center for Academic Success: The [Center for Academic Success \(http://www.westga.edu/cas/\)](http://www.westga.edu/cas/) provides services, programs, and opportunities to help all undergraduate students succeed academically. For more information, contact them: 678-839-6280 or cas@westga.edu.

University Writing Center: The [University Writing Center \(https://www.westga.edu/writing/\)](https://www.westga.edu/writing/) assists students with all areas of the writing process. For more information, contact them: 678-839-6513 or writing@westga.edu.

Online Courses

UWG takes students' privacy concerns seriously: technology-enhanced and partially and fully online courses use sites and entities beyond UWG and students have the right to know the privacy policies of these entities. For more information on privacy and accessibility for the most commonly used sites, as well as technology requirements visit the [UWG Online \(https://uwgonline.westga.edu/\)](https://uwgonline.westga.edu/) site.

Students enrolled in online courses can find answers to many of their questions in the [Online/Off-Campus Student Guide \(http://uwgonline.westga.edu/online-student-guide.php\)](http://uwgonline.westga.edu/online-student-guide.php).

If a student is experiencing distress and needs help, please see the resources available at the [UWG Cares \(http://www.westga.edu/UWGCares/\)](http://www.westga.edu/UWGCares/) site. [Online counseling \(https://www.westga.edu/student-services/counseling/index.php\)](https://www.westga.edu/student-services/counseling/index.php) is also available for online students.

Honor Code

At the University of West Georgia, we believe that academic and personal integrity are based upon honesty, trust, fairness, respect, and responsibility. Students at West Georgia assume responsibility for upholding the honor code. West Georgia students pledge to refrain from engaging in acts that do not maintain academic and personal integrity. These include, but are not limited to, plagiarism, cheating, fabrication, aid of academic dishonesty, lying, bribery or threats, and stealing.

The University of West Georgia maintains and monitors a confidential Academic Dishonesty Tracking System. This database collects and reports patterns of repeated student violations across all the Colleges, the Ingram Library, and the School of Nursing. Each incidence of academic dishonesty is subject to review and consideration by the instructor, and is subject to a range of

academic penalties including, but not limited to, failing the assignment and/or failing the course. Student conduct sanctions range from verbal warning to suspension or expulsion depending on the magnitude of the offense and/or number of offenses. The incident becomes part of the student's conduct record at UWG.

Additionally, the student is responsible for safeguarding his/her computer account. The student's account and network connection are for his/her individual use. A computer account is to be used only by the person to whom it has been issued. The student is responsible for all actions originating through his/her account or network connection. Students must not impersonate others or misrepresent or conceal their identities in electronic messages and actions. For more information on the University of West Georgia Honor Code, please see the [Student Handbook \(https://www.westga.edu/administration/vpsa/handbook-code-of-conduct.php\)](https://www.westga.edu/administration/vpsa/handbook-code-of-conduct.php).

UWG Email Policy

University of West Georgia students are provided a MyUWG e-mail account. The University considers this account to be an official means of communication between the University and the student. The purpose of the official use of the student e-mail account is to provide an effective means of communicating important university related information to UWG students in a timely manner. It is the student's responsibility to check his or her email.

Credit Hour Policy

The University of West Georgia grants one semester hour of credit for work equivalent to a minimum of one hour (50 minutes) of in-class or other direct faculty instruction AND two hours of student work outside of class per week for approximately fifteen weeks. For each course, the course syllabus will document the amount of in-class (or other direct faculty instruction) and out-of-class work required to earn the credit hour(s) assigned to the course. Out-of-class work will include all forms of credit-bearing activity, including but not limited to assignments, readings, observations, and musical practice. Where available, the university grants academic credit for students who verify via competency-based testing, that they have accomplished the learning outcomes associated with a course that would normally meet the requirements outlined above (e.g. AP credit, CLEP, and departmental exams).

HB 280 (Campus Carry)

UWG follows University System of Georgia (USG) guidance: http://www.usg.edu/hb280/additional_information# (http://www.usg.edu/hb280/additional_information)

You may also visit our website for help with USG Guidance: <https://www.westga.edu/police/campus-carry.php> (<https://www.westga.edu/police/campus-carry.php>)

Mental Health Support

If you or another student find that you are experiencing a mental health issue, free confidential services are available on campus in the [Counseling Center](#). Students who have experienced sexual or domestic violence may receive confidential medical and advocacy services with the Patient Advocates in [Health Services](#). To report a concern anonymously, please go to [UWGcares](#).

ELL Resources

If you are a student having difficulty with English language skills, and / or U.S. culture is not your home culture, specialized resources are available to help you succeed. Please visit the [E.L.L. resource page](#) for more information.

COVID-19

Proctored Exams/Online Instruction: Students should be aware and plan ahead for the possibility of having to complete all courses and/or exams online or in a proctored environment. This means talking with your instructors about what minimum technical requirements (software and hardware) will be required should your class move online or a student's personal needs dictate. This also includes making plans for internet access at whatever location participation may occur.

Virtual or in-person proctored exams, if your instructor should require them, may result in an additional cost to the student. Please discuss these details with your instructor or see the information provided here.

Face Coverings: Effective July 15, 2020, University System of Georgia institutions, including the University of West Georgia, will require all faculty, staff, students, and visitors to wear an appropriate face covering while inside campus facilities/buildings where

six feet social distancing may not always be possible. Face covering use will be in addition to and is not a substitute for social distancing.

Face coverings are not required in campus outdoor settings where social distancing requirements are met. Anyone not using a face covering when required will be asked to wear one or must leave the area.

Reasonable accommodations may be made for those who are unable to wear a face covering for documented health reasons.

Student FAQs: For more information about UWG COVID-19 guidance for students visit the [Student FAQ webpage](https://www.westga.edu/student-services/health/coronavirus-info/return-to-campus/students-faq-return-to-campus.php) (<https://www.westga.edu/student-services/health/coronavirus-info/return-to-campus/students-faq-return-to-campus.php>).

Additional Items

Spanish Placement Exam

SPAN 1001 is appropriate for you if you have never studied Spanish before, never lived in a Spanish-speaking country or with a Spanish-speaking family for an extended period, nor taken more than one year of Spanish in high school.

If you have taken two or more years of Spanish in high school or know some Spanish for another reason, you should take the Spanish placement exam at the beginning of the semester. Placing into a higher level can save you time and money. Additional information about the Spanish placement exam is available at the following link:

[Spanish Placement Exam Info](https://www.westga.edu/academics/coah/international-languages-and-cultures/placement-exam.php) (<https://www.westga.edu/academics/coah/international-languages-and-cultures/placement-exam.php>)